



99 Sheep Pasture Road
Port Jefferson, NY 11777

DATE: April 5, 2014 – 9:00 AM

IN ATTENDANCE: Denise Byrne
Laurie Lawson
Chris Mance
Enrique Naudy

EXCUSED: Mark Amodio

PLACE: 32 Fitzgerald Court, Monroe, NY

RE: ADMIN COMMITTEE MEETING

The Admin Vice Chair Committee met to review the Metro Club Achievement Applications that we all received by the March 15, 2014 deadline date.

- Teams submitted: AGUA, COND, BAD, WEST, NDAC, MAKO, LIAC
- It was found that all necessary paperwork was in order.
- Swimmers times were verified on the USA Swimming website as well as the amount of Metro Meets and Senior Mets.
- Age Group Qualifiers were verified on the USA Swimming website including 5 Metro meets. .
- The Admin Vice Chair will prepare the award letters to the clubs and give to the Treasurer for checks to be cut.

The Committee also spoke about the upcoming Swimposium: Laurie Lawson, Enrique Naudy, Mary Fleckenstein and Denise Byrne will be volunteering to check in all groups and give the swimmers their handouts from USA Swimming and Mutual of Omaha.

- We divided the lists of clinics and will be mass emailing each session what time and where to check in for their clinics.
- Enrique – Parent Clinics
- Chris – Club Leadership/Business Development
- Laurie – Coaches and Athletes
- Denise – Officials
- Mary Fleckenstein is making copies of the handouts for the Parent Clinics.

Meeting ended at 11:40 AM