

METROPOLITAN SWIMMING, INC.

BOARD OF DIRECTORS MEETING

Wednesday, June 1, 2016



PRESENT: John McIlhargy, Mary Fleckenstein, Tommy Luchsinger, Monique Grayson, Eric Fisher, Scott Draper, Julie Chen, Edgar Perez, John Yearwood, Emily Sullivan and Matt Keane.

EXCUSED PRIOR: John Collins and David Ellinghaus

ABSENT: Brian Hansbury, Dave Ferris, George Rhein, Andy Copley and Jonah Montgomery

1. CALL TO ORDER, WELCOME, ROLL CALL AND CONFIRMATION OF QUORUM:

John McIlhargy welcomed everyone present at the meeting and confirmed that we had a quorum for this meeting. The meeting was called to order at 6:38pm at Lehman College APEX in the Bronx.

2. ACCEPTANCE/CORRECTIONS OF MINUTES:

A motion to approve the minutes of the March 16, 2016 BOD was made, seconded and approved by all. Minutes were approved as posted. **Motion carries.**

3. GENERAL CHAIR: John McIlhargy

- a. **New Board Members:** Welcome to Eric Fisher, Scott Draper, Matt Keane and Julie Chen. A tentative Metro Governance Meeting schedule for 2016-17 was handed out. Being a Board member has to be taken seriously. We all have a busy schedule in our everyday life but everyone's time is valuable and all Board Members must make an effort to attend all the meetings (unless they have a valid reason to be excused).
- b. **Confidentiality/Conflict of Interest:** Both forms were distributed to all and signed as we do every year. New Board members needing information or advice from their predecessors are asked to make those arrangements on their own.
- c. **Strategic Planning:** Meetings have been awesome so far. Mac and the Strategic Planning Committee will continue to move strategic planning forward. This is like a steering group and things that come out of their meetings will be presented to the board of Directors for more discussions and implementation if possible.
- d. **Warrior Games at West Point:** Metropolitan Swimming is proud to be a sponsor of the games at West Point on Monday, June 20, 2016. Some members from USA Swimming will be on site. Metro is paying for flight and hotel room for Bruce Wigo. The games are run by USA Department of Defense. It should be a great event! West Point is a huge part of the history of Metropolitan Swimming.
- e. **By-Laws and Policies and Procedures:**
 - **Code of Ethics and Confidentiality** – What we discuss as a Board should not leave the boardroom unless they are voted on and approved and are therefore public. Attendance at board meetings is extremely important. Board members need to get involved and help at Metro events (like Senior Mets). Board Members also have Fiduciary Obligations.
 - **Duty of Loyalty** – when we make decisions at Board meetings, we have to leave here on the same page, even if some board members don't like decisions that were made. When acting on behalf of Metropolitan Swimming, board members must put the interests of Metro before any personal or professional concerns and avoid potential conflicts of

interest. Legal issues are never to be discussed outside of the Board.

- Duty of Due Care – The board of Directors has an obligation to act in the best interest of Metropolitan Swimming and its members.
 - Participation in Deliberations and Actions– we must review the Policies & Procedures Manual and update it as soon as possible (last update is 4 years ago). Things that are in By-Laws don't need to be in P&P Manual. P&P is the Wet side of the organization.
- f. **Registrations:** Mac made a proposal that starting with the 2017 registration cycle in August, Metropolitan Swimming would reimburse the members of the Board of Directors for their Registration fees (whether they pay for it personally or it is paid by their clubs). A motion was made, seconded, discussed and approved by all. **Motion carries.**
- g. **Committee Chairs** – After the May HOD, members were asked to submit their requests to chair the following Committees – Mac reviewed the requests and made a decision on appointees for the following Committee chairs:
Swim-a-Thon (Rich Finkelstein) – Disabilities (Lorraine Diehl) – National Times Verification (Monique Grayson) – Officials (Mark Amodio) – Hall of Fame (Marc Rizzo) – Open Water (Colleen Driscoll and Rob Ripp) – Diversity (John Yearwood and B.J. Reynoso) – Records/Top 10 (Monique Grayson – with help from **Don Boccio** and **Gerri Stepanek** when needed).
Athletes **Emily Sullivan** and **Matt Keane** were asked to request Metro athletes to join on these committees as we need 20% athletes in every committee. A motion was made, seconded and approved by all. **Motion carries.**
All other Committees are mostly non-active: Senior, Technical Planning (committee meets at least twice a year), Age Group, Coaches, etc. The Finance committee is determined by the By-Laws.
- h. **Finance Committee (Budget issues)** – Welcome to Julie Chen - Metro's new Finance Chair. Long discussions were held giving Julie information on how the finances work, audits, and budgets. Budgets should be presented in May as the fiscal year starts September 1. Budget request form has been updated and is available on the web site.
- i. **Other Important News** - **Tommy Luchsinger** informed us that he has been named an ambassador to the National Diversity Committee and **Gregg Byrne** announced that he is stepping down as an Athlete-at-Large and we are now looking to select another adult Athlete to be Athlete-at-Large.
- j. **Long Course Age Group Eastern Zone Meet** – will be run by Metropolitan Swimming – Three (3) teams are involved in the running of the meet: Sachem – New York Sharks – Y Middies.
- k. **Board meetings** - need to continue to stay positive.

A motion to adjourn the meeting was made, seconded and approved by all – **meeting adjourned at 7:54pm**

Next meeting is scheduled for July 27 in Melville, NY

Respectfully submitted by Monique Grayson
June 22, 2016