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### Assistant Men's and Women's Swimming Coach

#### About SUNY College at Old Westbury:

SUNY College at Old Westbury is a dynamic and diverse public liberal arts college that fosters academic excellence through close interaction among students, faculty and staff. Old Westbury weaves the values of integrity, community engagement, and global citizenship into the fabric of its academic programs and campus life. In an environment that cultivates critical thinking, empathy, creativity and intercultural understanding, we endeavor to stimulate a passion for learning and a commitment to building a more just and sustainable world. The College is a community of students, teachers, staff, and alumni bound together in mutual support, respect, and dedication to the Mission.

#### Job Description:

Reporting to the Head Men's and Women's Swim Coach, the Assistant Men's and Women's Swim Coach will assist in developing, organizing and administering all aspects of a competitive NCAA DIII Men's and Women's Swim team. This is a four (4) month, part-time position.

#### Responsibilities include:

- coaching,
- conducting and supervising regular practice sessions and contests,
- assisting with the development of the starting line-up, game day coaching, tactics, and strategy,
- establishing and enforcing the rules of conduct and team policies, including team discipline policies,
- overseeing the recruitment of top prospective men's and women's swimming student-athletes including: identifying prospects through off campus evaluations and contacts and organization of on-campus visits and communication with prospects while following NCAA recruitment guidelines,
- assisting with guiding prospective student-athletes through the admissions process and freshman or transfer student-athlete process, and initial eligibility,
- assisting in student-athlete development, acting as a mentor student-athlete to foster athletic, academic, emotional, and social growth,
- maintaining equipment inventory including apparel and distribution,
- assisting with the coordination of all team travel and assisting in driving a passenger van for away team travel,
- assisting in the coordination of fundraising and community services events,
- performing other duties as assigned by Head Coach.

The Assistant Coach is responsible for compliance with the NCAA, Skyline Conference and SUNY Old Westbury rules and regulations. The successful candidate should have experience with multicultural student body populations.

#### Requirements:

##### Minimum qualifications:

A minimum of a Bachelor's degree and one (1) year swim coaching experience required with demonstrated success. First Aid, CPR, AED and lifeguard certifications required. Must have and maintain the appropriate valid NYS driver's license and have a motor vehicle record which is free from major violations or a pattern of repeat violations. The ideal candidate will have excellent interpersonal and communication skills and must have a commitment to student-athlete academic success and well-being.

#### Additional Information:

The successful candidate must be authorized to work in the United States.

The State University of New York, College at Old Westbury is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, age, color, religion, sex, sexual orientation, national origin, disability status, protected veteran status, or any other characteristic protected by law.

The Annual Security and Fire Report is filed as required by federal law. The purpose of this report is to provide faculty, staff and students with campus safety information, including crime statistics and safety policies and

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Category: Administrative and Professional

Department: Athletics

Locations: Old Westbury, NY

Posted: Jan 30, '17

Type: Part-time



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procedures. The report contains information regarding security and personal safety, including topics such as crime prevention, fire safety, crime reporting policies, disciplinary procedures and other matters of importance related to security and safety on campus. The report also contains information about crime statistics for the previous three calendar years. You can obtain a copy of this report by contacting the University Police Department (516) 876-3333 or by downloading a copy.

**Application Instructions:**

A cover letter with a resume and contact information for three (3) references should be submitted online at:  
<https://oldwestbury.interviewexchange.com>

Only applications submitted online will be considered.

CLOSING DATE FOR RECEIPT OF APPLICATIONS: March 15, 2017

# HigherEdJobs

## Assistant Men's and Women's Swimming Coach

|                         |                                     |
|-------------------------|-------------------------------------|
| <b>Institution:</b>     | <b>SUNY College at Old Westbury</b> |
| <b>Location:</b>        | Old Westbury, NY                    |
| <b>Category:</b>        | Admin - Athletics and Coaching      |
| <b>Posted:</b>          | 01/30/2017                          |
| <b>Application Due:</b> | 03/15/2017                          |
| <b>Type:</b>            | Adjunct/Part-Time                   |

Reporting to the Head Men's and Women's Swim Coach, the Assistant Men's and Women's Swim Coach will assist in developing, organizing and administering all aspects of a competitive NCAA DIII Men's and Women's Swim team. This is a four (4) month, part-time position.



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- assisting in the coordination of fundraising and community services events,
- performing other duties as assigned by Head Coach.

The Assistant Coach is responsible for compliance with the NCAA, Skyline Conference and SUNY Old Westbury rules and regulations. The successful candidate should have experience with multicultural student body populations.

### Minimum qualifications:

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## APPLICATION INFORMATION

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**Contact:** Office of Human Resources  
SUNY College at Old Westbury

**Online App. Form:** <https://oldwestbury.interviewexchange.com/jobofferdetails.jsp?JOBID=80980>

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### REQUIREMENTS

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**Education:** Bachelor's Degree Required

**Work Experience:** 1-3 Years

### CONTACT / ADDITIONAL INFO

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